Town of Otis

Select Board/ Board of Health

Meeting Minutes

Conference Room, 1 North Main Road, Otis, MA

Tuesday, Nov 10, 2026, at 6:30 PM

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend.

Attendance: Terry Gould, Larry Southard, Gary Thomas, Jim Wilutz, Owners of 57 N Gate Island and their designer, Phillipe Cravo, John Fletcher, Lisa D'Orazio.

Call to Order: 6:30 PM

Septic Upgrade, 57 N Gate Island: Proposing the installation of a 3,000-gallon tight tank to replace the existing tight tank for their existing 3-bedroom home. There is not enough space to accommodate a new septic system on the lot. A new well to be installed with 86 ft separation from tank to well. Jim noted that the buffer would be sufficient as this is a tank and not a septic field. The owners already have contract and pumping schedule in place and understand the constraints of a tight tank versus a septic. It was noted that a deed restriction is already on the deed for this use. The owners understand that there can be no increase to bedrooms in the home.
Larry made the motion to approve the application. Terry seconded. Motion passed 3-0.

Appointments: Finance Committee. There have been no applications for appointment. Continued to the next meeting.

Recent and Upcoming Events: Trunk or Treat was a successful and well attended event. There was a good turnout for the State Election. One note that we need to further discuss the possibility of adding additional outdoor lighting for the parking lot. The Veteran's assembly and breakfasts were held at the school this morning. The Amvets are holding a Pancake Breakfast at the school on Sunday, Nov 15, from 8 AM to 11 AM.

Review and Approval of Warrants: Warrants are on the table for review and signing.

Selectboard Topics not Reasonably Anticipated: Gary took this time to update the board on the Swap Shop. He noted that he and Eric have some different ideas on how to start. He still hopes to have electricity brought to the space and a small heater. Gary would like it open 4 days a week perhaps from 10 to 2. He would like to have flyers made up and ask Tom to hand them out to people at the transfer station. He would like us to look for volunteers to staff, and we need to check if we can use senior work-off for this as well. Terry noted that we could be flexible to try things out to see what works. Larry and Gary were ok with that.
Terry mentioned that we need to have two executive sessions soon. Everyone could attend on Nov 19th during the day at 2pm. The board will check with the administrator to see if that is feasible.
John Fletcher raised his hand and asked to speak. He wanted to know why the Master Plan committee has cancelled a meeting and when they would meet again. Terry said that we don't have any information. He then stated that Planning wants to reach out to the chair of the committee and invite him to their next meeting in December.

Adjourn: At 6:51 PM